

Monadnock Regional School District (MRSD)
School Board Meeting Minutes
(Approved Minutes)
June 18, 2013
Monadnock Regional MS/HS, Swanzey, NH

Members Present: Ed Jacod, Winston Wright, Barry Faulkner, Pat Bauries, Dan Coffman, Mike Morrison, Lisa Steadman, Robert Smith, Richard Thackston, James Carnie, Eric Stanley, Elizabeth Johnson and Mike Blair.

Absent: Phyllis Peterson and unassigned Sullivan seat.

Administration present: L. Corriveau, Superintendent, K. Craig, Assistant Superintendent, T. Kennett, Dir. of Student Services and J. Fortson, Business Manager.

Principals present: J. Butterfield.

P. Bauries opened the meeting at 6:00 PM.

“The goal of the Monadnock Regional Board is to be the Best School District in the State.

1.PUBLIC COMMENTS: J. Butterfield introduced the coach of the Girls Track and Field Championship Team T. Pickering. T. Pickering introduced the members of the team. The team presented the Division 3 State Championship plaque to the Board Chair. Two team members were not able to attend their graduation because they were at a competition representing Monadnock. P. Bauries presented Michaela and Jenna Athanasopoulos their diplomas.

2. Consent Agenda: MOTION: E. Stanley **MOVED** to accept the June 4, 2013 School Board Meeting Minutes as presented. **SECOND:** M. Blair **VOTE:** 11.747/0/.235/3.018. **Motion passes.**

MOTION: E. Stanley **MOVED** to accept the June 4, 2013, 9:45 PM Sealed Non-Public Meeting Minutes as presented. **SECOND:** M. Blair **VOTE:** 11.747/0/.235/3.018. **Motion passes.**

MOTION: M. Blair **MOVED** to accept the June 4, 2013, 11:18 PM Sealed Non-Public Meeting Minutes as presented. **SECOND:** E. Jacod **VOTE:** 11.747/0/.235/3.018. **Motion passes.**

3. Student Government Report: There is no Student Government report.

- 4. BUSINESS MANAGER'S REPORT:** J. Fortson asked the Board to authorize three Board Members to be allowed to sign the manifest over the summer on behalf of the Board. **MOTION:** E. Jacod **MOVED** to allow B. Faulkner, M. Blair and E. Jacod the authorization to sign the manifest in order to release the checks during the summer on behalf of the Board. **SECOND:** W. Wright. **VOTE:** 11.982/0/0/3.018. **Motion passes.**

J. Fortson informed the Board the SAU 38 financial statement has been sent back with corrections It should be finalized by the end of the week and checks should be sent to the three districts. Monadnock will receive \$129,601.20, Winchester will receive \$32,068.73 and Hinsdale will receive \$39,884.53.

5. ASSISTANT SUPERINTENDENT REPORT:

5a. Curriculum Report: K. Shanks updated the Board on the Title One Program. She explained it is a federally funded program. She explained the four areas of the program. She gave the Board a handout to review. She explained they have hired a part time social worker.

K. Craig updated the Board on the Education Evaluation Plan. She gave an outline of what had been done since she last spoke to the Board. They would like to implement this in the fall. We made sure that the requirements are clear. There will be training this summer and this fall. She would urge the Board to read it over. She will bring this up at the Education Committee.

K. Craig commented on all of the great things that were accomplished this year. Last night SAU 29 and SAU 93 had another joint meeting. They will have another training session this summer. This is a very exciting project.

6. SUPERINTENDENT REPORT:

6a. Correspondence and Announcements: L. Corriveau thanked J. Butterfield, the staff and the guidance dept. for an excellent graduation. The seniors were outstanding. L. Steadman, W. Wright and P. Bauries attended the graduation. There was 80% attendance at Project Graduation. That is a great reflection on the staff, J. Butterfield and the school.

6b. Strategic Budget Workshop: L. Corriveau would like the Board to check to see if August 21 or August 22 would be a possible date to hold the workshop. This meeting will be prior to the meeting with the Budget Committee. The Board, administration and staff need to meet.

6c. Principals and Supervisors Reports: The principals gave a written report to the Board.

6d. Other Issues of Importance: L. Corriveau informed the Board they will discuss the Articles of Agreement during non-public session.

L. Corriveau informed the Board June 26, 2013 will be the Superintendent's Club celebration. This is for the top students and to thank their parents. These students have mastered the curriculum.

J. Calnan is one of five left in the Teacher of the Year competition.

The job description for the SSO will be discussed tonight.

There will be three principal nominations. L. Corriveau thanked all of the members of the committee. They are three outstanding candidates.

J. Carnie asked why the Board will discuss the Articles of Agreement in non-public. The Articles of Agreement will be discussed at the next meeting.

7. BOARD CHAIR REPORT: P. Bauries thanked L. Corriveau for trying to streamline the meetings. The principals gave the written report and could speak a minute or two on something very special. The Board members may speak on the motion and speak again only with new information and to the point of the motion. She will call for the vote when appropriate. She will also put the meetings back to 7:00 PM. She did attend graduation and it was a glorious day. Congratulations to the Class of 2013.

8. SCHOOL BOARD COMMITTEE REPORTS:

8a. Budget Committee Report: E. Stanley informed the Board the committee will meet on August 27, 2013.

8b. Cheshire Career Center: W. Wright informed the Board he has nothing to report. The schedule has not been settled yet.

8c. Negotiations/Human Resource Committee: E. Jacod informed the Board there are no meetings scheduled.

8d. Community Relations: L. Steadman informed the Board the committee met tonight and discussed this past school year. She would hope that the members attend their schools promotion nights or graduations. Attending school events is very important. They have been discussing a face book page for the School Board. She would like the Board Members to write letters to the parents and students in their towns at the opening of school. The next meeting is on July 16, 2013 at 6:30 PM. P. Bauries commented on the newsletter. She said Monadnock Education Matters is an awesome newsletter and she would like the newsletter to go out twice a year. L. Corriveau commented they were not able to put all the articles in the newsletter. The articles are on the web site. The Keene Sentinel did a great job.

8e. Finance Committee: J. Carnie reported N. Moriarty spoke regarding the USB port. The committee discussed the Sullivan School deed. The Sullivan tuition bills will go out in August. J. Carnie commented the District is grandfathered regarding the Articles of Agreement. There will be a transfer for technology. D. LaPointe and N. Richardson spoke on the security enhancements. J. Fortson presented the expense report to the committee. They discussed the Sullivan insurance issue. The next meeting is on June 25, 2013.

8f. Education Committee: J. Carnie reported the committee continued to discuss ACES 93 in regards to the discussion with the selectmen. The committee discussed the student handbook and the Fast Forward Program. They will recommend the program not include the Kindergarten. There will be a motion later. The next meeting is on June 25, 2013.

8g. Facilities Committee: E. Jacod said D. LaPointe informed the committee there will be lead paint testing at the Wilcox building. The repair to the windows at the SAU building has begun. The next meeting is on June 25, 2013 at 4:00 PM. They would like to prepare a power point of the pavilion project for the web site.

8h. Policy Committee: M. Blair reported the committee met on June 11, 2013 and discussed a number of policies. The next meeting is on June 25, 2013 at 6:00 PM. The head injuries policy will be discussed for the next meeting.

8i. Technology Committee: M. Blair informed the Board the committee met on June 11, 2013. They were updated on the pilot program and expansion. They would like to generate a survey regarding the pilot program. They discussed the Touch It screen and evaluated it. There are motions later in the meeting.

8j. Sports Task Force: E. Stanley informed the Board the committee worked on a mission statement. It will include more than sports.

9. OLD BUSINESS: MOTION:

9a. Troy School Safety Issue: L. Corriveau explained this was an old issue. It was already discussed.

9b. Articles of Agreement: This issue was discussed. J. Carnie informed the Board he is concerned with the letter from the attorney. We are grandfathered in. We will lose the benefits of being grandfathered in and will have to go with all the rules and regulations. The decision will be made publically. There has to be discussion on how this District was formed and the Supreme Court decision. He would suggest we leave it alone. He would like to see the reason why it will be brought up in non-public session.

9c. Other Old Business as may come before the Board: Ashley and Travis the Special Olympic Gold Medal Winners were introduced by J. Butterfield along with

their coaches. These students have worked very hard. Congratulations. **MOTION:** E. Stanley **MOVED** to have the District purchase championship jackets for the 2 athletes and their coaches. **SECOND:** R. Smith. **VOTE:** 11.982/0/0/3.018. **Motion passes.**

10. NEW BUSINESS:

10a. Motions from the Finance Committee: MOTION: J. Carnie. **MOVED** on behalf of the Finance Committee to have all financial issues for the completion of the Sullivan withdrawal plan be sent to our attorney for finalization. **SECOND:** R. Smith. **DISCUSSION:** The Sullivan School Board has not responded to our questions on the payment date, and has indicated in a Sentinel article that we are negotiating. The Board is not. **VOTE:** 11.982/0/0/3.018. **Motion passes.**

MOTION: J. Carnie **MOVED** on behalf of the Finance Committee to accept the bid of first Choice Communication Systems in the amount of \$65,000.00 for district schools to install the emerge card reader remote systems. **SECOND:** M. Blair. **DISCUSSION:** An application to obtain a state funded grant total of \$50,000.00 to install emerge card reader system is in place to offset and the cost of the security system. **VOTE:** 11.982/0/0/3.018. **Motion passes.**

MOTION: J. Carnie. **MOVED** on behalf of the Finance Committee to approve the \$3787.04 lunch deficit. **SECOND:** M. Morrison. **DISCUSSION:** The rationale is this is the district's deficit and the effort to collect the past due funds will continue. **VOTE:** 10.799/1.183/0/3.018. **Motion passes.**

MOTION: J. Carnie. **MOVED** on behalf of the Finance Committee to approve the bid from Zitta Refrigeration for up to \$16,103.00 for a replacement freezer at the MS/HS. **DISCUSSION:** The rationale if the outside freezer at MRHS is failing. We have spent \$1579.00 in repairs thus far this year. The higher proposal of \$16,103.00 is for a larger unit, it will not cover the installation. It will be placed at the MRMS/HS. The installation cost of about \$6,000.00 will be from the July 1, 2013-2014 budget. J. Fortson explained a lot of the work will be done by the maintenance dept. **VOTE:** 11.892/0/0/3.018. **Motion passes.**

MOTION: E. Stanley **MOVED** to allow a line item transfer of \$100,000.00 from unallocated funds to the technology department for the continuation of the technology pilot program. **SECOND:** M. Blair. **DISCUSSION:** The rationale is the Board approved at a prior meeting holding up to \$100,000.00 of end of year surplus for this pilot program. We are informed by the Business Manager that the surplus is available. M. Blair explained how they will expand the pilot program. *L. Steadman leaves the meeting.* E. Jacod commented the pilot program has gone away and we should have an explanation of the past year. There should be a comparison of the two tablets used. M. Blair commented the Technology Committee in reviewing last year and will work with Education Committee to find out what will be purchased. E. Jacod asked if the Board will know what is being purchased. D. Coffman commented it sounds like the end of the pilot program if it was for a year. M. Blair commented the final report is in

the works. J. Carnie commented if we needed the funds they should have been in the budget. The surplus should reduce taxes. He is not against the concept. Is this in the best interest of the District? This process started with the high cost of text books. P. Bauries is concerned that the pilot program has ended and we do not have data to support it. We do not have the answers the taxpayers are going to ask. The Technology Committee is asking to have the funds set aside with an approved plan. **R. Thackston arrives. VOTE: 6.557/4.592/.833/3.018. Motion passes.**

10b. Motions from the Education Committee: MOTION: J. Carnie. MOVED on behalf of the Education Committee to focus the Fast ForWord program in grades K-2, district wide. It would revise the original Feb. 2012 Board approval, to now not mandate the kindergarten, and focus on grades 1 and 2 district wide. **SECOND: E. Jacod. DISCUSSION: K. Craig** explained the kindergarten is having a hard time with only 2 teachers. The teachers are looking at it as a disruption. K. Craig and T. Kennett support this. **VOTE: 10.924/0/1.058/3.018. Motion passes.**

MOTION: J. Carnie MOVED on behalf of the Education Committee to establish 3 new positions of regular part-time paraprofessionals to run the Fast ForWord program in the Emerson, Troy and Mt. Caesar elementary school. **SECOND: W. Wright. DISCUSSION: K. Craig** presented a proposal to redefine the curriculum requirements on the Fast ForWord program, that was voted Board approval, Feb. 2012. It originally included K-2 district wide. It has been found that the kindergarten students are too young to be using technology with the program without one-on-one supervision. She explained we need to have personnel to be effective. The students do well with the help. This is not a library position but a para to help with the Fast ForWord. **MOTION to amend: E. Jacod MOVED** to amend the motion that the positions being filled for the 2013-2014 school year and the results of having the paras be provided to the Board before continuing with the positions. **SECOND: R. Thackston. DISCUSSION: J. Fortson** explained scheduling does not allow us to hire for less than 6 hours. L. Corriveau explained these are new positions. The layoffs can apply for the positions. K. Craig informed the Board the training will be on June 27, 2013. Title I will pay for part of the positions. **VOTE on the amendment: 10.924/0/1.058/3.018. Motion passes. VOTE on amended motion: 10.924/0/1.058/3.018. Motion passes.**

MOTION: J. Carnie MOVED to approve the budget transfer in the amount of \$2000.00 to cover the cost of digital voice recorders and batteries for use in the classrooms. **SECOND: E. Jacod. VOTE: 11.928/0/0/3.018. Motion passes.**

10c. Motions from the Facilities Committee: There are no motions from the Facilities committee.

10d. Motions from the Policy Committee: MOTION: M. Blair MOVED on behalf of the Policy Committee to remove Policy BBBH-R Recognition of Organization and Operation of the School Administrative Unit (SAU) School Board

from the School District policies. **SECOND:** E. Stanley. **VOTE:** 11.982/0/0/3.018. **Motion passes.**

MOTION: M. Blair **MOVED** on behalf of the Policy Committee to adopt Policy IHCA Summer Activities School Education Activities and Classes as amended. **SECOND:** W. Wright. **DISCUSSION:** This came from the administrative office to the Policy Committee. **VOTE:** 11.982/0/0/3.018. **Motion passes.**

MOTION: M. Blair **MOVED** on behalf of the Policy Committee to accept Policy EFCA School Lunch Payment Policy as amended. **SECOND:** E. Jacod. **DISCUSSION:** The committee discussed this policy with T. Walsh. **VOTE:** 10.799/0/1.183/3.018. **Motion passes.**

MOTION: M. Blair **MOVED** on behalf of the Policy Committee to accept Policy BBBE Unexpired Term Fulfillment as amended. **SECOND:** M. Morrison. **DISCUSSION:** **MOTION:** J. Carnie **MOVED** to table this motion. **SECOND:** R. Smith. **VOTE:** 7.475/3.447/1.058/3.018. **Motion passes.**

J. Carnie commented the website needs to be updated. He has been looking for the annual minutes.

10e. Motions from Other Committees as needed: **MOTION:** M. Blair **MOVED** on behalf of L. Steadman to use the MRSD logo (featured on the educator evaluation plan tonight) on a new husky green tablecloth for use at Board Meeting and to adopt that logo for 1-color print (aka Silhouette). **There was no second to this motion.** J. Fortson will check on the tablecloth which was discussed at another meeting.

MOTION: E. Stanley **MOVED** to allocate up to \$8000.00 from this year's budget if there is a surplus of funds to complete renovations to the Husky House. **SECOND:** R. Smith. **VOTE:** 11.982/0/0/3.018. **Motion passes.**

MOTION: E. Stanley **MOVED** to allocate up to \$13,500.00 from this year's budget if there is a surplus of funds to bring the NHDI residency to every elementary school and expand the year long program to the Troy School. This would be brought to the sports task force for discussion and if approved be brought to the Finance for their approval. **SECOND:** R. Thackston. **DISCUSSION:** L. Corriveau spoke in support of the program. He said all students should have the opportunity. **VOTE:** 8.908/.833/2.241/3.018. **Motion passes.**

MOTION: M. Blair. **MOVED** to request an extension for one year for the tech plan from the Dept. of Education. **SECOND:** R. Thackston. **VOTE:** 9.741/1.183/1.058/3.018. **Motion passes.** *R. Thackston leaves the meeting.*

MOTION: R. Smith. **MOVED** to approve the SSO job description as written and go forward with the hiring of the SSO. **SECOND:** M. Morrison. **VOTE:** 8.992/0/1.891/4.117. **Motion passes.**

10f. Action on the Manifest: MOTION: M. Blair **MOVED** to accept the manifest in the amount of \$1,712,010.71. **SECOND:** M. Morrison. **VOTE:** 10.883/0/0/4.117. **Motion passes.**

11. SETTING NEXT MEETING'S AGENDA:

12. Public Comments: J. Carnie of Richmond commented on the Common Core Standards being mandated but not funded by the State. He said there is very little legislative input or teacher input. He would suggest every member look at the Common Core Standards. It is a national curriculum. Be very concerned with this. You can opt out. He asked if the School Board understands what this federal program is.

13. 9:35 PM MOTION: E. Jacod **MOVED** to enter into Non-Public Session under RSA 91-A:3 II (b) Hiring of a Public Employee: **SECOND:** M. Morrison **VOTE:** E. Jacod, W. Wright, J. Carnie, D. Coffman, B. Faulkner, E. Johnson, M. Blair, M. Morrison, E. Stanley and P. Bauries. 9.825/0/0/5.175. **Motion passes.**

14. 13. 9:53 PM MOTION: E. Jacod **MOVED** to enter into Non-Public Session under RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect the reputation of any person. **SECOND:** M. Morrison **VOTE:** E. Jacod, W. Wright, J. Carnie, D. Coffman, B. Faulkner, E. Johnson, M. Blair, M. Morrison, E. Stanley, and P. Bauries. 11.916/0/1.058/2.026. **Motion passes.**

15. Motion to adjourn: MOTION: E. Jacod **MOVED** to adjourn the meeting at 10:06 AM. **SECOND:** M. Morrison **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording secretary